



**GEORGIA  
MILITARY  
COLLEGE**

A LIBERAL ARTS JUNIOR COLLEGE

**Financial Aid**

201 E. Greene Street | Milledgeville, Georgia 31061  
(800) 342-0413 | (478) 387-4842 | (478)445-1257 Fax

**Request for Certification of GI Bill Benefits**

Student Name: \_\_\_\_\_ Student SSN: \_\_\_\_\_

Student E-mail: \_\_\_\_\_

**Documents Which May Be required for certification:**

Application for Educational Benefits (if you have not applied online)

Letter or Certificate of Eligibility

Military Transcript

**Please indicate which type of student you plan to be:**

Commuter     Online     Cadet

**Please indicate which term(s) you plan to attend:**

Fall 1     Fall 2     Winter     Spring     Summer

**Please indicate for which chapter of VA benefits you wish to be certified:**

Ch. 1606 (MGIB-SR)     Ch. 1607 (REAP)     Ch. 30 (MGIB)

Ch. 33 (Post 9/11)     Ch. 33 (TEB)     Ch. 35(DEA)

Ch. 31 (Voc. Rehab.)     Ch. 32 (VEAP)

**If you are a Ch. 35, please provide the veteran's social security number:** \_\_\_\_\_

**Have you sent an application for benefits directly to the VA via mail or internet?**  Y  N

**Are you requesting certification for prior terms?**  Y  N

**If so, please indicate which term(s).** \_\_\_\_\_

**(Continued on reverse)**

**Please read and Initial each Item:**

\_\_\_\_\_ VA educational benefits will not pay for a student to repeat a course, unless the course was not successfully passed.

\_\_\_\_\_ All students who receive VA educational benefits (except Chapter 33 TEB and Ch. 35 students) are required to submit a copy of the military transcript to the financial aid office. This will be submitted to the registrar's office for evaluation for transfer credits. You may request this transcript at <https://jst.doded.mil/smart/signIn.do>.

\_\_\_\_\_ VA educational benefits will not pay for coursework that is not required for your program of study. Please ensure that you are aware of any credits that have transferred to GMC (for example, credits from military experience or from other institutions). All students that have completed basic training receive credit for physical education and wellness courses.

\_\_\_\_\_ Students who are withdrawn or withdraw from a course or courses are responsible for contacting the VA representative at your campus. Your enrollment certification will be updated and could result in a reduction in payment or a student debt to the VA.

\_\_\_\_\_ If you change your program of study, you must notify the VA representative at your campus by submitting a copy of the Change of Major Request Form you completed with your advisor. A copy of this form can be obtained from the Registrar's Office. We will not be able to certify your enrollment until this information is received.

\_\_\_\_\_ If you accept payment from VA for the term/hours in which you are not enrolled, you may be responsible for repayment.

\_\_\_\_\_ For VA purposes, military science courses (MSD) are only required for students participating in the early commissioning program (ECP) or the State Service Scholarship (SSS) program.

\_\_\_\_\_ VA educational benefits will not pay for online or hybrid Learning Support (LSS/remedial) courses.

\_\_\_\_\_ All hybrid courses and independent study courses at GMC Milledgeville Campus are considered distance learning courses by the VA. If you are considering taking hybrid courses and you are concerned about how this may affect your payment, please contact the VA for additional information prior to enrolling in the courses.

\_\_\_\_\_ If you choose to attend a different GMC campus, you will need to contact that campus to request your GI Bill certification.

\_\_\_\_\_ If you have previously used your benefits at another institution, you will need to complete the VA Form 22-1995 (Request for Change of Program or Place of Training) and submit it to the Financial Aid Office. You will also need to complete this form when transferring from one GMC campus to another.

\_\_\_\_\_ **Commuter/online students:** Once you submit this form, you will be continually certified as long as you are continually enrolled. If you wish to stop using your benefits, please notify your SCO in writing. Also, if you have a break in enrollment (ex. choose not to attend Summer term), you will need to re-submit this form in order to notify the SCO you wish to be certified again.

\_\_\_\_\_ **Cadets:** This form is required once per academic year. Your SCO will certify you based on the terms you indicate on the front of this form. If you wish to discontinue using your benefits, please notify your SCO. If you plan to attend Summer and wish to use your benefits, notify your SCO of that, as well.

\_\_\_\_\_ Post 9/11 GI Bill (Ch. 33) does not pay for book rental fees. You are responsible for paying this fee out of pocket and will be reimbursed by the VA. The VA stipend is \$41.67 per credit hour (if you are full-time and 100% eligible). It pays up to \$1,000 per fiscal year (beginning Oct. 1, 2014). If you are less than full time or eligible for less than 100%, the stipend will be pro-rated by the VA.

**I have read and understood the above statements.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**The GMC Financial Aid Office will use your student email address to contact you on most occasions. You are responsible for checking your GMC student email frequently.**